



Year 11 and 12 Subject Change Form

Name: _____

I am in Year 11 ☐

I am in Year 12 ☐

Before you complete this form:

- ☐ I have counted my units and made sure that they satisfy NESA expectations. See page 2.
- ☐ I have discussed this with my parents/carers, and they agree.
- ☐ I have discussed this with my class teacher/s. They have given me feedback.
- ☐ I have seen the Careers Adviser. This will not impact my choices for university/TAFE/other.

Subject/s to drop/enrol	Units	Write drop /enrol below	Head Teacher signature needed
Subject:			
Subject:			

IMPORTANT: Year 12 can only drop to 10 units from Week 2 of the beginning of the course. See page 2.

Year 11: you must do a minimum of 12 units. You cannot go below 12 units.

Year 12: you must do a minimum of 10 units. If your extension subjects count as part of your 10 units, a head teacher signature means that they believe you can meet the expected standards and levels of application.

Subjects I am currently in	Units	Final subjects for the HSC	Units	Note
	2		2	If you do Saturday School, TAFE or other, please include it in your subject list.
Total units		Total units		

To be eligible for an ATAR:

- ☐ 10 units of HSC Board Developed courses: [2025-hsc-courses.pdf](#)
- ☐ 2 units of English
- ☐ three HSC Board Developed courses of 2 units or greater
- ☐ four subject areas.

From 2025, any course that schools offer with an HSC exam can count towards the calculation of the ATAR.

Students can qualify for an ATAR pathway into university if they undertake English Studies and Mathematics Standard 1 (with the optional HSC exam), and VET courses.

NESA endorses a range of other courses offered by schools and VET providers. However, these courses cannot be included in the calculation of your ATAR. Examples: SLR and Photography.

Year 12: Before you submit this to your deputy in Week 2 of your course starting or after:

- ☐ I have received feedback on my Year 11/12 exam performance/ other assessments. **This supports my decision.**
- ☐ I have reviewed my study habits to make sure that my decision is not because of poor study habits or time management.
- ☐ I have created a study plan as to how I will use the extra study periods to enhance my performance.



Student signature: **Date:**

- ☐ I understand that I must attend every class until the class is removed from my timetable on Sentral.



Parent/Carer signature: **Date:**



Careers Adviser signature: **Date:**

OFFICE AND TIMETABLERS TO FILL IN – not for students to fill in.

Actions	Person	Date
Timetable changes completed and noted on timetable spreadsheet.	HT Admin /Deputy	
NESA changes completed and form emailed home.	Deputy	
SASS notified.	SASS	
SASS make fee adjustments.	SASS	